

**Committee of the Whole
Monday, April 16, 2018
5:30 o'clock P.M.
Conference Room, City Hall**

AGENDA

COMMITTEE MEMBERS:

*Kevin Robinson, Mayor
Frank Petska
Bill Orrison
Steve Bomgaars
Leann Jacobsen
Ron Hanson
Rich Prentice
George Moriarty*

1. Call to Order
2. Continue Goal Setting Follow-up Workshop;
3. Items for Future Agendas
4. Adjourn

**REGULAR SPENCER CITY COUNCIL MEETING
APRIL 16, 2018
6:30 P.M.
COUNCIL CHAMBERS, CITY HALL**

- 1. Pledge of Allegiance**
- 2. ROLL CALL:** Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty
- 3. Consent Agenda:**
 - A. Motion: [Approve Minutes](#) of April 2, 2018;
 - B. Licenses; None
 - C. Motion: [Approve Purchase of 2019 International LT625 Truck Tractor for the Landfill](#), from Fox International, using National Joint Powers Alliance contract pricing, for \$117,500 (CIP Item) ;
 - D. Motion: [Approve Agreement for Aquatic Center](#) Operation with Spencer Family YMCA for 2018 Season;

- E. Motion: [Approve Playground Program Services Contract](#) with Spencer Family YMCA for 2018 Season;
- F. Motion: Approve DeLoss Construction and MLS Landscape & Design, Inc. as Subcontractors for 2018 11th Ave. S.W. Sewer Extension Project;
- G. Motion: [Approve Maintenance Contract Agreement with Del's Garden Center for 2018 Season](#) for Grand Avenue Boulevard Maintenance from 8th Street to 18th Street;
- H. Motion: Approve Establishing Sidewalk Reserve Fund (#55);
- I. Motion: Authorize Submission of Loan Application to SRF for the 2018 4th Avenue West CDBG Project – Phase II;

4. Public Hearing:

A. Public Hearing on Plans and Specifications on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the [2018 HMA Overlay Project #1](#);

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
 - Mayor Declares the Public Hearing Closed
1. Roll Call: Resolution Finally Approving and Confirming Plans, Specifications and Form of Contract for 2018 HMA Overlay Project #1;
 2. Engineer Reviews Bids Received 4/13/18, 3:00 P.M.;
 3. Roll Call: [Resolution Awarding Contract for 2018 HMA Overlay Project #1](#);

Notes: Bids were received Friday, April 13 at 3pm. Two bids were received and the apparent low bidder is Omni Engineering out of Omaha, NE in the amount of \$449,476.57. Omni Engineering was formerly Tri-State Paving out of Estherville, IA. The engineer's estimate for the project was \$460,108.00. The engineers will provide a more detailed update at the Council meeting.

Recommendation: I recommend Council award the contract for the 2018 HMA Overlay Project #1 to Omni Engineering.

5. Old Business:

- A. Roll Call: [Ordinance Amending Title 4, Chapter 5, Section 21](#) of the Spencer City Code Concerning Solid Waste Rates & Charges, 2nd Filing;

Notes: Enclosed in your packets is an ordinance recommending a 3% increase in solid waste rates for one year.

Recommendation: I recommend Council approve the second filing of the Ordinance Amending Title 4, Chapter 5, Section 21 of the Spencer City Code.

- B. Roll Call: [Ordinance Amending Title 4, Chapter 4, Section 11](#), Subsection D of the Spencer City Code, Amending Wastewater Service Charges in the City of Spencer, 2nd Filing;

Notes: Enclosed in your packet is an ordinance recommending a 4% annual increase to the wastewater service charges for a three year period.

Recommendation: I recommend Council approve the second filing of the Ordinance Amending Title 4, Chapter 4, Section 11, Subsection D of the Spencer City Code.

6. New Business:

- A. Roll Call: [Resolution Accepting Work for Wastewater System Improvements](#), Wastewater Treatment Plant Rehabilitation, Phase I Project;

Notes: Enclosed in your packet is confirmation from McClure Engineering Company that they have reviewed the work performed by Gridor Construction, Inc. on the Wastewater Treatment Plant Rehabilitation Project, Phase I, and find the work to be completed in compliance with the Plans and Specifications and Change Order(s) governing the construction of this project.

Recommendation: I recommend the Council accept all work completed by Gridor Construction on this project.

- B. Roll Call: [Resolution Approving Contract and Performance and/or Payment Bond](#) from Hulstein Excavating, Inc. for 2018 4th Avenue West [CDBG Project – Phase II](#);

Notes: Hulstein Excavating was awarded the 2018 4th Avenue West CDBG Project-Phase II in the amount of \$2, 128, 615. 10. In your packet are contract documents that must be approved by this body before work can begin.

Recommendation: I recommend the Council approve the Contract and Performance and/or Payment Bond from Hulstein Excavating, Inc., for the 2018 4th Ave West CDBG Project-Phase II.

- C. Motion: [Approve Group Insurance Renewal with Iowa Governmental Health Care Plan](#) (IGHCP) for July 1, 2018-June 30, 2018 plan year;

Notes: Enclosed in your packet is the Premium Rate Summary for the July 1, 2018 Employee Health Insurance Renewal. The overall rate increase from 2017 to 2018 will be a 3.45% increase. Scott Simpson will be present to address any questions you might have about how the IGHCP Pool reached the increase amount with Wellmark.

Recommendation: I recommend the Council approve the 2018 Health Insurance Premium increase in the amount of 3.45%.

- D. Roll Call: [Consideration of Ordinance Amending Title 1, Chapter 7, Section 3\(P\)\(1\)](#) Concerning the Composition of the “Grow Spencer Commission”;

Notes: Numerous applications were received for the Grow Spencer Commission, however, the student positions remain vacant. The amendment recommendation is to move from 3 student positions down to 2.

Recommendation: I recommend the Council suspend the rules and conduct three filings of the amendment to Title 1, Chapter 7, Section 3(P)(1) of the Grow Spencer Commission Ordinance and approve the requested changes.

7. Engineer's Report:

8. City Manager's Report:

9. Mayor's Report:

A. Motion: Approve Appointment of Members to the Grow Spencer Advisory Commission:
(Kimberly Cloyd, Braden Falline, Brea Schmidt, Angela MaCaulley, Steve Hallgren, Janis Myers and Tyler Heck)

B. Motion: Approve Appointment of Gayle Davilla to the Planning & Zoning Commission, to complete the term of Eldon Goff, term expires 06/30/2019;

10. Council/Comm. Reports: Upcoming Events:

-Progress & Development Committee, 4/24/2018, 6:00 P.M. for Riverfront Discussion & Electrical Board recommendations;

11. City Clerk's Report:

A. Motion: Approve Bills and Claims and Funds Transfers;

12. Other Business/Opportunity to Address the Council;

13. Adjourn