

**REGULAR SPENCER CITY COUNCIL MEETING
MARCH 5, 2018
6:30 P.M.
COUNCIL CHAMBERS, CITY HALL**

1. Pledge of Allegiance

2. ROLL CALL: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

3. Consent Agenda:

A. Motion: Approve Minutes of February 19, 2018;

B. Licenses; Class C Liquor License with Sunday Sales and Outdoor Service for Spencer Municipal Golf Course;

C. Roll Call: Resolution Acknowledging Receipt of Fiscal Year 2018-2019 Budget of Spencer Municipal Hospital of the City of Spencer, Iowa;

4. Public Hearings:

A. Public Hearing on Fiscal Year 2018/2019 Budget for City of Spencer;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
- Mayor Declares the Public Hearing Closed

1. Roll Call: A Resolution Adopting the City of Spencer Annual Budget for the Fiscal Year ending June 30, 2019;

All departments have presented annual budgets for the Fiscal Year ending June 30, 2019 to the appropriate subcommittees.

Recommendation: Approve

B. Public Hearing on Capital Improvement Plan for Fiscal Year 2019 through Fiscal Year 2023;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
- Mayor Declares the Public Hearing Closed

1. Motion: Approve City of Spencer Capital Improvement Plan for Fiscal Year 2019 through Fiscal Year 2023;

The City of Spencer Capital Improvement Plan was presented to the Committee of the Whole in December.

Recommendation: Approve

C. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for the 2018 4th Avenue West CDBG Project – Phase II;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
 - Mayor Declares the Public Hearing Closed
1. Roll Call: Resolution Finally Approving and Confirming Plans, Specifications, and Form of Contract for 2018 4th Avenue West CDBG Project – Phase II; (bids will be received 3/22/18, 3:00 P.M.)

This project is a continuation of Phase I, part of the ongoing sanitary and storm sewer separation project south of 12th St to 18th St. Phase II alleviates the drainage issues at 3rd Avenue W and W 15th Street.

Recommendation: Approve

D. Public Hearing on Proposed Resolution of Necessity for 2018 11th Ave SW Sewer Extension Project;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
 - Mayor Declares the Public Hearing Closed
1. Roll Call: Resolution amending proposed Resolution of Necessity for the 2018 11th Avenue SW Sewer Extension Project (*if necessary*);
 2. Roll Call: Resolution adopting proposed Resolution of Necessity for the 2018 11th Ave SW Sewer Extension Project;
 3. Roll Call: Resolution ratifying the preparation of detailed plans, specification, notice of hearing, notice to bidders and form of contract.

This project extends sewer service along 25th SW to support the Alliant and Noteboom projects. There are 26 parcels that are included in the assessment plat. The total assessment value is \$151,877.00.

Recommendation: Approve

E. Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimate of Cost for 2018 11th Avenue SW Sewer Extension Project;

- Mayor Declares the Public Hearing Open
 - Written Comments Against
 - Oral Comments Against
 - Written Comments in Favor of
 - Oral Comments in Favor of
 - Mayor Declares the Public Hearing Closed
1. Roll Call: Resolution Finally Approving and Confirming Plans, Specifications and Form of Contract for 2018 11th Avenue SW Sewer Extension Project;
 2. Consideration of bids for the 2018 11th Avenue SW Sewer Extension Project;
 3. Roll Call: Resolution Awarding Contract for 2018 11th Avenue SW Sewer Extension Project;

Bids were received for this project on March 2, 2018. The estimated cost of the project was: \$447,422.00[Link](#).

Recommendation: Approve

5. Old Business:

- A. Roll Call: Ordinance Creating the “Grow Spencer” Advisory Commission, Final Filing;

The Grow Spencer Advisory Commission will assist the Mayor, Council and City Staff in areas of vision and mission, branding, as well as identifying quality of life issues and exploring retail, industrial and commercial economic development opportunities. The Commission, consisting of 10 members, will be appointed by the Mayor. The Committee membership must include one (1) Iowa Lakes Community College student, and two (2) Spencer High School students.

Recommendation: Approve

6. New Business:

- A. Motion: Approve Agreement for Temporary Construction Easement for Iowa Great Lakes Trail Project with Casey’s Marketing Company;

A temporary construction easement is necessary for the construction of the Iowa Great Lakes Trail that will be constructed this spring.

Recommendation: Approve

- B. Roll Call: Resolution approving the future issuance of General Obligation Urban Renewal Bonds or Notes and providing for the levy of taxes to pay the same.

This action is being done to maintain a stable debt service levy rate. We are levying taxes in anticipation of issuing debt for the City Hall project.

Recommendation: Approve

- C. Motion: Approve purchase of fence for the leachate pond at the Northern Plains Regional Landfill from America Fence Company for \$15,561

The leachate storage pond at the landfill requires a fence around the perimeter. The fence protects the staff as well as keeps animals, specifically deer, from getting into the pond and ruining the liner. Proposals were requested from three fence companies and two were received. The lowest estimate was from American Fence Company of Des Moines, IA in the amount of \$15,561.00. This fence should have been included in the recent Landfill Cell Expansion Capital Improvement Project but was inadvertently left out. The cost will be covered by this project.

Recommendation: Approve

- D. Motion: Approve FY18/19 Budget Agreement with Veolia Water North America for operation, maintenance and management of the Spencer Wastewater Treatment Facility in the amount of \$829,869.

Recommendation: Approve

- E. Motion: Approve a Subordination of Real Estate Mortgage with SPINA, L.P.

This project is the apartment building behind the Prime Rib that was financed by tax credits and a loan from the City. This agreement places the City's loan second to the primary mortgage, which isn't a change from how it is currently in place. This is necessary for SPINA, L.P. to refinance at a lower interest rate.

Recommendation: Approve

- F. Motion: Approve a Right-of-Way Easement to Iowa Lakes Electric Cooperative

ILEC is asking for an easement along the City owned railroad right of way for installation of additional electrical lines and services.

Recommendation: Approve

7. Department Head Reports:

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation
- G. City Attorney

8. Engineer's Report:

9. City Manager's Report:

10. Mayor's Report:

11. Council/Comm. Reports: Upcoming Events:

- Schedule Committee Meeting for Electrical Board Recommendation;
- Committee of the Whole, 3/26/2018, 5:30 P.M. for Goals Discussion;
- Committee of the Whole, 4/9/2018, 5:30 P.M. for City Manager On-Boarding/Evaluation;
- Progress & Development Committee, 4/23/2018, 5:30 P.M. for Riverfront Discussion;

12. City Clerk's Report:

- A. Motion: Approve Bills and Claims and Funds Transfers;

13. Other Business/Opportunity to Address the Council;

14. Adjourn