

Public Works Committee Meeting (Staff Notes)
Tuesday, January 2, 2018
5:45 o'clock P.M.
Conference Room, City Hall

COMMITTEE MEMBERS:

Steve Bomgaars, Chairman
Rich Prentice, Vice-Chair
Ron Hanson
Kevin Robinson, Mayor, Ex-Officio

1. Call to Order;
2. Discuss 11th Avenue S.W. Sewer Extension;
3. Items for Future Agendas;
4. Adjourn

REGULAR SPENCER CITY COUNCIL MEETING
JANUARY 2, 2018
6:30 o'clock P.M.
COUNCIL CHAMBERS, CITY HALL

- 1. Pledge of Allegiance**
- 2. ROLL CALL:** Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty
- 3. Fiscal Year 2016/17 Audit Presentation from Winther Stave & Company;**
 - A. Motion: Accept and Approve FY 2016/17 City of Spencer Audit at prepared by Winther, Stave & Company;
- 4. Consent Agenda:**
 - A. Motion: Approve Minutes of December 18, 2017;
 - B. Licenses: Class B Permit with Sunday Sales for Pizza Hut at 1019 South Grand (new location);
 - C. Roll Call: Resolution to Provide for a Notice of Hearing on Proposed Plans and Specifications, Form of Contract and Estimated Cost of 18th Street Trail Project and the Taking of Bids Therefor (Hearing Date is January 15, 2018, 6:30 P.M., Letting will be January 17, 2018 at the Iowa DOT, City Council Award Contract February 5, 2018);

- D. Motion: Approve purchase of Two 2018 Ford Utility Police Interceptors from Don Pierson Ford for \$58,992 after trade-in; (Capital Improvement Plan item);

5. New Business:

- A. **Roll Call: Resolution Setting the Compensation for the Finance Officer/Deputy City Manager of the City of Spencer, Iowa;**

Enclosed in your packet is a Resolution setting compensation for Finance Officer/Deputy City Manager at \$90,000 per year effective January 8, 2018. Brian Weuve's term as Acting City Manager will end that day, when Amanda Mack assumes the City Manager Position. Brian will then be restored to the position of Finance Officer/Deputy City Manager at the \$90,000 Salary.

Staff recommends approval.

- B. **Motion: Action to Change City Council Meeting Time on February 5, 2018 (Caucus Night);**

Several Council Members have requested an earlier start time for the Council Meeting on 2/5/18 to allow for attendance at the political caucus that evening. The start time will need to be determined.

Staff recommends approval.

- C. **Motion: Approve Change Order #3 to 2017 4th Avenue West CDBG Storm Sewer Project to set up an Escrow Amount of \$4007.18 for replacement of street patch on 3rd Avenue West north of West 11th Street within 5 years if needed;**

Enclosed in your packet you will find Change Order #3 with supporting documentation as provided by Project Engineer, Kruse, Cate & Nelson.

Public Works recommends approval.

- D. **Roll Call: Resolution Accepting Work on 2017 4th Avenue West CDBG Storm Sewer Project;**

Enclosed in your packet is the Certificate of Completion for 2017 4th Avenue West CDBG Storm Sewer Project, as prepared by Project Engineer, Kruse, Cate & Nelson.

Public Works recommends approval.

- E. **Roll Call: Resolution Accepting Work on 2017 South Spencer Drainage Improvement Project (Contract A);**

Enclosed in your packet is the Certificate of Completion for 2017 South Spencer Drainage Improvement Project (Contract A), as prepared by Project Engineer, Kruse, Cate & Nelson.

Public Works recommends approval.

- F. Roll Call: Resolution Accepting Work on 2017 South Spencer Drainage Improvement Project (Contract B);

Enclosed in your packet is the Certificate of Completion for 2017 South Spencer Drainage Improvement Project (Contract A), as prepared by Project Engineer, Kruse, Cate & Nelson.

Public Works recommends approval.

6. Department Head Reports:

- A. Planning Department
- B. Library
- C. Fire
- D. Police
- E. Public Works
- F. Park & Recreation
- G. City Attorney

7. Engineer's Report:

8. City Manager's Report:

- 9. Mayor's Report:** Announcement of intention to appoint Randy Krukow to the Civil Service Commission (Council action will be February 5, 2018);

10. Council/Comm. Reports: Upcoming Meetings:

January 15, 2018, 6:00 P.M. Comm. of the Whole (Budget)
January 22, 2018, 5:45 P.M., Public Works Comm. (Budget)
January 29, 2018, 5:45 P.M., Public Safety & Prog. & Dev. (Budget)
January 30, 2018, 5:45 P.M. Finance & Personnel, 5:45 P.M. (Budget)

11. City Clerk's Report:

- A. Motion: Approve Bills and Claims and Funds Transfers;

12. Other Business/Opportunity to Address the Council;

13. Adjourn