

**Reception for Mayor Reynold Peterson
Monday, December 18, 2017
5:30 P.M.-6:30 PM
Council Chambers, City Hall**

The City of Spencer will be hosting a Thank You Reception for Mayor Reynold Peterson for 23 Years of Service to the Citizens of Spencer. Please join us to wish him well.

**SPENCER CITY COUNCIL MEETING
DECEMBER 18, 2017, 6:30 P.M.
COUNCIL CHAMBERS, CITY HALL**

REGULAR COUNCIL MEETING

1. Pledge of Allegiance

2. ROLL CALL: Petska, Orrison, Bomgaars, Jacobsen, Hanson, Prentice, Moriarty

3. Consent Agenda:

A. Motion: Approve Minutes of December 4, 2017;

B. Licenses:

C. Motion: Approve Residential Tax Abatement for Jason & Sandra Warren at 2118 20th Avenue West; and Nystrom Development, LLC at 2005 West 18th Street;

D. Roll Call: Resolution Adopting Final Assessment Schedule for Nuisance Abatement and Confirming and Levying the Assessments for Mowing;

E. Roll Call: Resolution Approving Transfer of Funds from the Spencer Municipal Electric Utility to the Spencer Municipal Water Utility;

4. New Business:

A. Motion: Approve Purchase of Lights from Spencer Municipal Utilities for Pederson Park Lighting Project for \$10,425.00;

The above mentioned purchase is for area lights that were not included in the original project. These are the lights that will illuminate the areas outside of the ball diamonds for safety and security.

I would recommend that the Council approve the purchase from SMU for \$10,425.

B. Motion: Approve Amendment to Agreement for Engineering Services with McClure Engineering for Iowa Great Lakes Trail – Phase II – Roadway Improvements;

Enclosed in your packet is an amendment to the engineering agreement between the City of Spencer and McClure Engineering for the Iowa Great Lakes Trail. Two years ago the City, on behalf of Clay County, received a REAP grant to purchase an additional mile of trail right of way to extend the trail an additional mile north of the city limits. Last year, the City and County received a trail grant of approx. \$420,000 towards construction of the last two miles of trail. The previous County Engineer at the time had agreed to perform the design work for the County's portion of the trail. With the new engineer on board, he has decided that it might be best of McClure would engineer the full trail project, including the last mile of the project. Clay County will reimburse the City for the additional expenses. The County approved the agreement at their December 5th Board meeting.

I would recommend that the Council approve the amended engineering agreement with McClure Engineering.

C. Roll Call: Resolution Approving the Final Plat of Steffes First Addition as a Subdivision of the City of Spencer, Clay County, Iowa;

Enclosed in your packet is the final plat for Steffes First Addition to the City of Spencer. This subdivision is located adjacent to the UPS facility on the north end of town. Planning and Zoning has recommended the approval of the Final Plat.

I would recommend that the Council approve the Final Plat of Steffes First Addition to the City of Spencer.

D. Roll Call: Resolution Approving the Final Plat of Plasier First Addition as a Subdivision of the City of Spencer, Clay County, Iowa;

Enclosed in your packet is the final Plat for Plasier First Addition to the City of Spencer. This subdivision is located in the southwest corner of the intersection of Highway 71 and Highway 18, across the road from the State Patrol facility. Planning and Zoning has recommended the approval of the Final Plat.

I would recommend that the Council approve the Final Plat of Plasier First Addition to the City of Spencer.

E. Motion: Approve Preliminary Plat for Alliant First Addition;

Enclosed in your packet is the preliminary plat for the Alliant First Addition. This subdivision is located south of 25th Street Sw, just south of the former Toft Tree Farm facility. As we have mentioned, Alliant Energy is looking to build a service center at this

location to service their electrical and wind energy property in the area. Planning and Zoning met on December 13th and recommended the approval of the Plat.

I would recommend the the Council approve the Preliminary Plat of Alliant First Addition to the City of Spencer.

F. Motion: Approve Contingent Annexation Agreement with Green & Yellow, LLC;

Enclosed in your packet is an agreement between the City of Spencer and Green & Yellow, LLC (Noteboom Implement). The agreement basically calls for the annexation of the Noteboom Implement property into the City of Spencer upon the City extending sanitary sewer to the property. At a previous Council meeting, the Council hired Kruse, Cate and Nelson to begin the design phase of such a project. The sanitary sewer will be needed to service the new Alliant Energy building and the proposal would be to extend the sewer main to the Noteboom Property. Noteboom has expressed a desire to have sewer extended to their property and current city policy is that to receive sewer service your property must be located in city limits.

I would recommend that the Council approve the agreement with Green & Yellow, LLC.

G. Motion: Approve Iowa Economic Development Authority Community Development Grant (CDBG) Program Contract, Number 17-WS-031 for \$600,000;

Enclosed in your packet is an agreement with the Iowa Economic Development Authority for a Community Development Block Grant in the amount of \$600,000. As we have previously announced, the City was awarded this grant to assist with Phase II of the 4th Avenue West Sanitary Sewer Separation project. The project is proposed to be let in March of 2018 and construction to begin this spring.

I would recommend that the Council approve the grant agreement with the Iowa Economic Development Authority.

H. Roll Call: Approve Resolution to Request the Assistance of the Staff of the Northwest Iowa Planning and Development Commission for Administration of a Community Development Block Grant (Phase II – 4th Avenue Storm Sewer & Sewer Separation Improvements);

Upon approval of the Grant Agreement in the previous action, the City will need to hire Northwest Iowa Planning Commission to administer this grant. NWIA Planning has previously been the grant administrator for the City's previous grant projects and staff would recommend that they perform this service on this project as well. The maximum amount of grant administration is \$22,500 and will come from grant funds.

I would recommend that the Council approve the agreement with Northwest Iowa Planning and Development Commission to perform grant administration duties.

5. Engineer's Report:

6. City Manager's Report:

7. Mayor's Report:

8. Council/Comm. Reports: January 2, 2018, P.W. Committee
January 15, 2018 Comm. of the Whole (Budget) 5:45 PM
Proposed Budget Meetings:
Public Works January 22
Public Safety/Progress & Development January 23
Finance & Personnel January 29

9. City Clerk's Report:

-Bills and Claims

-Funds Transfers

10. Other Business/Opportunity to Address the Council;

11. Adjourn