

**Committee of the Whole
Monday, August 1, 2016
5:45 o'clock P.M.
Council Chambers, City Hall
AGENDA**

1. Call to Order

2. Discuss Off-Street Parking

As you are aware the City prioritized amending the City code by banning parking of cars in the front yards during its last goal session. We have enclosed in your packet a draft copy of what the ordinance might look like. Currently the City has an ordinance that bans parking of vehicles in what is commonly called "the parking". We are enclosing a copy of the current ordinance as well.

3. Adjourn

**SPENCER CITY COUNCIL MEETING
August 1, 2016
6:30 o'clock P.M.**

1. ROLL CALL: Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty
2. Consent Agenda;
 - A. Minutes of July 18, 2016;
 - B. Licenses:
 - C. Motion: Approve Sidewalk Construction and Assessment Agreements with Lori Damman at 503 East 5th Street; Michael & Lynn Huffman at 526 East 4th Street; Lorraine Conley at 827 East 4th Street and Jeffrey and Pat MacGregor at 1120 4th Avenue West;
 - D. Motion: Approve Spencer Cares Request #21 for up to \$750.00 for City Mandated Garage Repairs, as recommended by Spencer Cares Committee;
 - E. Roll Call: Resolution Authorizing Dedication of Trail to Public Use and Commitment to the Care and Maintenance of the Trail (Iowa Great Lakes Trail, Phase II – from West 18th Street north to 310th Street, Funding Source is MAP-21 USDOT TIP Grant;
 - F. Roll Call: Resolution Approving Contract for 2016 City Hall Parking Lot Improvements with DeLoss Construction for \$25,257.20 (action was taken to approve work on 5/16/16);
 - G. Motion: Authorize Application of REAP Grant Application for Iowa Great Lakes Trail Expansion from West 10th Street to 310th Street;

3. Old Business

A. Roll Call: An Ordinance Amending Title 7, Chapter 10 of the Spencer City Code Concerning the Operation of Golf Carts on City Streets, 2nd Filing

Enclosed in your packet information is an amended Ordinance concerning Golf Carts on City Streets. As you are aware this ordinance was put in place to allow individuals to operate a Golf Cart on certain designated streets within the City, that are near both the Spencer Golf and Country Club and Spencer Municipal Golf Course. The Ordinance also sets out the hours of operation that the carts can be on the streets, type of safety equipment that needs to be on the cart, carts primarily can only be used to transport Golfers and golf clubs to and from the golf course and individuals must be at least 16 and have a valid driver's license.

The purpose of the amendment is to address the added Residential Subdivisions that have been recently added near the Golf Courses. The revised designated streets that can be driven on by Golf carts are as follows:

Section 1. Title 7, Chapter 10, Section 6 of the Spencer City Code is hereby amended by repealing existing subsection 7-10-6(A) (2) and by adopting the following new subsection, (A) 2.

"7-10-6(A) 2: The South property line of West 18th Street from Country Club Lane to 18th Ave. West shall constitute the North line of the boundary; except, that golf carts may cross West 18th Street at its intersections with 21st, 22nd, 23rd and 24th Avenues West, and golf carts may be operated on said avenues north of West 18th Street."

Section 2. Title 7, Chapter 10, Section 6 of the Spencer City Code is hereby amended by repealing existing subsection 6(B) (1) and by adopting the following new replacement subsection, (B) 1.

"7-10-6(B) 1: On city Streets in the vicinity of the Spencer Municipal Golf Course in the area contained in the following boundaries:

1. The west line of 4th Avenue SW from 12th Street SW to 25th Street SW, except that golf carts may cross 4th Avenue SW at its intersection with 13th Street SW, and may be operated on said 13th Street SW to the west line of 8th Avenue SW, and those streets south of 13th Street SW within the Gateway by IGL First Addition.
2. The north property line of 12th Street SW from 4th Ave SW to the west line of 2nd Avenue SE shall constitute the north line of the boundary.
3. The west line of 2nd Avenue SE from the extension of the north line of 12th Street SW to the north line of 25th Street SE shall constitute the east line of the boundary.
4. The north line of 25th Street SE and 25th Street SW from 2nd Avenue SE to the west line of 4th Avenue SW shall constitute the south line of the boundary."

I would recommend approval of the 2nd filing.

4. New Business:

A. Roll Call: Resolution Approving Contract and Performance Bond for 2016 SRTS Grand Avenue Project with Randy Helmers Construction for \$20,572.50;

Enclosed in your packet information is a Resolution approving the Contract and Performance Bond for the 2016 SRTS Grand Avenue Project with Randy Helmer's Construction for \$20,572.50. This item will be paid out of the Safe Routes to School Fund. **Subject to all of the paper work coming in I would recommend approval.**

B. Motion: Approve Quote from General Traffic Controls for \$31,950.00 for Crossings Lights for 2016 Safe Routes to Schools Project;

Enclosed in your packet information is a quote from General Traffic Controls for crossing lights for the 2016 Safe Routes to School Project in the amount of \$31,950.00. These crossing lights are needed to help get pedestrian traffic across Grand Avenue safely. The funding for this project will come from Safe Routes to School Funds. **Subject to all of the paper work coming in I would recommend approval.**

C. Roll Call: Resolution Approving Contract and Performance Bond for Wastewater System Improvements, Wastewater Treatment Rehabilitation, Phase I Project with Gridor Construction for \$3,553,000.00;

Enclosed in your packet information is a Resolution to approve the Contract and Bond for the Wastewater System Improvements and Treatment Rehabilitation Project. The Contract calls for a bid price of \$3,553,000.00 which was approximately \$179,000.00 under the Engineer's estimate. **Subject to all of the paper work coming in, I would recommend approval.**

D. Motion: Approve Amendment No. 2 to the Agreement for Engineering Services for Wastewater System Improvements 2015 Wastewater Treatment Plant Rehabilitation Phase I Project with McClure Engineering Company;

Enclosed in your packet information is a Resolution approving the agreement for Engineering Services with McClure Engineering Company, for a price of \$235,000.00. **I would recommend approval.**

E. Roll Call: Resolution Awarding Quote for 2016 HMA Crack & PCC Joint Sealing Project; (quotes received at City Hall 7/29/2016)

The City will be receiving quotes for the 2016 HMA Crack & PCC Joint Sealing Project on Friday. Based on the results of quotes, Staff will be bringing back a recommendation at the Meeting on Monday night. The City has earmarked \$100,000.00 towards this project. The project will be paid for out of Street Reserves.

F. Motion: Approve Iowa Economic Development Authority Community Development Block Grant (CDBG) Program Contract (Award Amount \$600,000.00 for 2017 4th Avenue West Storm Sewer Project);

Enclosed in your packet is an Iowa Economic Development Authority Community Development Block Grant (CDBG) in the amount of \$600,000.00. The Grant is for the 2017 4th Avenue West Storm Sewer Project. **I would recommend approval.**

G. Roll Call: Resolution Adopting Policies in conjunction with 2017 4th Avenue West Storm Sewer Project CDBG Project – Code of Conduct, Residential Anti-Displacement Policy, Affirmative Fair Housing Policy, Excessive Force Policy and Equal Employment Opportunity Policy;

Enclosed in your packet information is a Resolution approving the Policies in conjunction with the 2017 4th Avenue West Storm Sewer Project. As part of the CDBG funded projects, recipients are required to adopt these policies. **I would recommend approval.**

H. Roll Call: Resolution Accepting Work on 2016 Spencer Sealcoat Project;

Enclosed in your packet information is a Resolution accepting work in the 2016 Spencer Sealcoat Project. The City is also in receipt of a Certificate of Completion from KCN. **I would recommend approval.**

5. Department Head Reports:

- A. City Attorney
- B. Parks & Recreation
- C. Golf Course
- D. Planning Department
- E. Library
- F. Fire
- G. Police
- H. Public Works

6. Engineer's Report:

7. City Manager's Report:

8. Mayor's Report:

9. Council/Comm. Reports:

10. City Clerk's Report:

- Bill and Claims
- Funds Transfers

11. Other Business/Opportunity to Address the Council

12. Adjourn