

SPENCER CITY COUNCIL MEETING
Monday, June 20, 2016

1. **ROLL CALL:** Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty
2. Bob Becker, Iowa Workforce, Update on Heavy Equipment Simulator Event, July 19-22, 2016;

3. **Consent Agenda;**

A. Minutes of May 20, 2016;

B. Licenses: Licenses: Class B Wine Permit, Class C Beer Permit, Class E Liquor and Sunday Sales for **Wessel's Crossroads of Spencer**; Temporary 5 day Class C Liquor License for **Sacred Heart (Bohnenkamp Wedding)** for 8/11/16 ; Class E Liquor License, Class B Native Wine Permit, Class C Beer Permit & Sunday Sales for **Casey's Store #2902 at 411 W. 18th Street**; Class E Liquor License, Class B Native Wine Permit, Class C Beer Permit and Sunday Sales for **Casey's Store #2877 at 805 South Grand**; Class C Liquor License with Sunday Sales for **Liberty Lanes**; Class C Liquor License, Outdoor Service and Sunday Sales for **5:13** & Class C Liquor License, Catering Privilege, Class B Wine Permit, Outdoor Service & Sunday Sales for **The Bear Coffeehouse and Wine Bar and Gary's on the River**, all subject to final approval by the Iowa Alcoholic Beverages Division;

C. Roll Call: Resolution Acknowledging Spencer Hospital Budget Amendment for Fiscal Year 2016;

D. Motion: Hire Dorsey & Whitney as Bond Counsel for Wastewater System Improvements Waste Treatment Rehabilitation, Phase I Project;

E. Roll Call: Resolution to Provide for a Notice of Hearing on Proposed Plans and Specifications, Form of Contract and Estimate of cost for Wastewater System Improvements Waste Treatment Rehabilitation, Phase I Project, and the Taking of Bids Therefor (Public Hearing and Review Bids 7/18/16. Bids Received at City Hall July 13, 2016);

F. Roll Call: Resolution Authorizing and Directing the Temporary Closing of Portions of City Street in the City of Spencer Iowa for Heavy Equipment Simulator Event, July 19-22, 2016;

4. **New Business:**

- A. **Motion: Approve Retaining Winther Stave & Co. for Audit for 2015/16 Fiscal Year for not to exceed \$20,500.00;**

Staff is requesting authorization to retain Winther Stave & Company for the 2015/16 Fiscal Year. The fee for their services is a not to exceed amount of \$20,500.00. This is the same fee as last year's Audit (2014/15). **I would recommend approval.**

B. Roll Call: Resolution for Local Match of \$50,000.00 for the Hazard Mitigation Grant Program (Emergency Generator Grant);

Enclosed in your packet information is a Resolution for the local match in the amount of \$50,000.00 for the Hazard Mitigation Grant Program for generators. The total cost for the (6) generators is \$292,156.00. **I would recommend approval.**

C. Roll Call: Resolution for Designation of Applicant's Authorized Representative for the Hazard Mitigation Grant Program (Emergency Generator Grant);

Enclosed is a Resolution designating Mark White as the City of Spencer's Representative for the Hazard Mitigation Program. **I would recommend approval.**

D. Roll Call: An Ordinance Re-Adopting the City Code of the City of Spencer, Iowa, 1st Filing;

Enclosed in your packet information is an Ordinance Re-Adopting the City Code of the City of Spencer. This for the most part is a house keeping item. **I would recommend approval of the 1st filing.** As this is a house keeping item I would like to bring this item back at the next council meeting for the 2nd and 3rd filing.

E. Motion: Schedule Special City Council Meeting 6/29/2016 at 12:00 noon;

This item is needed to make all of the necessary transfers for the end of the fiscal year.

F. Roll Call: Resolution to Approve Submission of State Recreational Trail Grant Application & City Participation (Trail Project);

Enclosed in your packet information is a Resolution authorizing a submittal of a State Recreational Trail Grant application for the Iowa Great Lakes Trail Project. This would be a joint application with Clay County, with them being the lead agency. The total cost for the trail is estimated to be approximately \$3,217,000.00. The City's portion of the Project is \$1,967,000.00. If we are successful with this grant application the City would be responsible for 25% of the costs, which equates to \$804,250.00. The City has already been awarded \$408,000.00 in Map 21 funding. There are several other grants we will be submitting as well. This trail, has for some time, been a priority trail for the State of Iowa and should score well with this joint application. **I would recommend approval.**

G. Approve Professional Services Contract with Kruse, Cate & Nelson, PC for the 4th Avenue West Storm Water & Sewer Separation Improvements CDBG Project, Phase I and Void Professional Services Contract for Project, dated September, 2015;

Enclosed in your packet information is a Professional Services agreement with Kruse, Cate & Nelson for the 4th Avenue West Storm Water & Sewer Separation Improvements CDBG Project, Phase I. The total estimated cost for the project is \$1,803,800.00. The fee for their services is a price not to exceed \$165,000.00. As part of the motion the Council would also need to include voiding the Professional Services Contract with KCN dated September 2015 that we had previously approved. This is needed as a portion of that 2015 contract is potentially eligible for a future CDBG Grant. This type of grant may call for a RFQ's to be submitted by Engineering Firms. **I would recommend approval.**

5. Engineer's Report:

6. City Manager's Report:

7. Mayor's Report:

Motion: Approve Appointments to Various Boards and Commissions:

Airport Board of Trustees:

Bill Hemme, term expires 6/30/20

Collection Rate Review Board:

Anita Jorgensen, term expires 6/30/20

Randy Weimers, term expires 6/30/20

Electrical Board:

Steve McAllister, term expires 6/30/20

Steve Nolting, term expires 6/30/20

Golf Course Board:

Eric Stuckey, term expires 6/30/20

Larry Slota, term expires 6/30/20

Dennis Manley, term expires 6/30/20

Historical Preservation Commission:

Sheriffa Jones, term expires 6/30/19

Brian Mohr, term expires 6/30/19

Library Board of Trustees:

Karen Carey, term expires 6/30/22

Deb Woodcock, term expires 6/30/22

Park Board:

Jason Warren, term expires 6/30/22

Plumbing Board of Examiners:

Jarold Krogman, term expires 6/30/20

Renaissance Initiative Committee:

Jane Campbell, term expires 6/30/19

Zoning Board of Adjustment:

Steve Waller, term expires 6/30/21

Suzanne Harper, term expires 6/30/21

8. Council/Comm. Reports:

9. City Clerk's Report:

-Bills and Claims

-Funds Transfers

10. Other Business/Opportunity to Address the Council:

11. Adjourn

12. South Spencer Drainage Tour