

**Public Safety Committee  
Monday, December 7, 2015  
5:45 p.m.**

**1. Call to Order**

**2. Discuss ATV's on City Streets**

As you may recall, The Public Safety Committee met on this item at their last meeting. During that discussion, Staff updated the committee that the IDOT had determined that ATV/UTVs not be allowed to cross the Grand Ave. Bridge, including the sidewalks. The Police Chief reiterated that with ATV/UTVs not being allowed to cross the bridge that he was opposed to allowing ATV/UTVs on public streets. It was his belief that enforcement would be almost impossible.

That said, the committee asked that a draft ordinance be prepared that would restrict said vehicles to only use direct routes to exit town. A copy of the draft ordinance is enclosed in your packet information.

**3. Adjourn**

**SPENCER CITY COUNCIL MEETING  
COUNCIL CHAMBERS, CITY HALL  
Monday, December 7, 2015  
Regular Council Meeting  
6:30 o'clock P.M.**

**1. ROLL CALL:** Petska, Orrison, Bomgaars, Swanson, Hanson, Prentice, Moriarty

**2. Consent Agenda:**

A. Minutes of November 16, 2015:

B. Licenses: Class C Liquor License with Sunday Sales for Plaza Mexico Mexican Restaurant;

C. Roll Call: Adopting Final Assessment Schedule for Nuisance Abatement and Confirming and Levying the Assessments (Mowing);

D. Motion: Approve Sidewalk Construction and Assessment Agreements for James Sennert at 1712 2<sup>nd</sup> Ave. E.; Ryan Coffman at 605 E. Milwaukee and Joyce Mason at 613 E. Milwaukee;

E. Motion: Approve Renewal of Household Hazardous Waste Regional Collection Center Satellite Service Agreement with Palo Alto County;

- F. Motion: Approve Purchase of Maintenance Edge Program and Training to Manage City Facilities from Facility Dude or \$4435.00, which includes training and first 6 month's subscription; (from Technology CIP);
- G. Motion Approve Purchase of Incode Document Management Printing and Reporting Solutions Software for \$4520; (from Technology CIP);
- H. Resolution: Roll Call: Resolution Acknowledging Receipt Calendar Year 2016 Budget of Spencer Municipal Utilities of the City of Spencer, Iowa;
- I. Motion: Approve Pre-Application for Iowa Department of Agriculture and Land Stewardship Water Quality Initiative Urban Conservation Projects Grant Program for South Spencer Storm Water Improvements Project;

### **3. Old Business:**

- 1. Roll Call: An Ordinance Amending Title 9, Chapter 7A, Section 3B of the Spencer City Code to Permit "Communications Towers" as a Special Exception Use in the "F" Fair and Exposition Zoning District, 2<sup>nd</sup> Filing;

Enclosed in your packet information is an amended ordinance to allow for Communication Towers, by Special Exception Use in the "F" Fair Exposition Zoning District. The Planning and Zoning met on this item and voted to recommend approval. **Subject to any comments from the public I would recommend approval of the 2nd filing.**

### **4. New Business:**

- A. **Motion: Approve 2015 City of Spencer Goal Setting Report;**

Enclosed in your packet information is the 2015 City of Spencer Goal Setting Report. The goal setting report serves as the road map for the City for the next two years. It also lays out the accomplishments that have taken place in the City over the past two years. The strategy on moving forward on the goals will be similar to the last one, as the Department Heads will each champion a goal. We will also look to give quarterly updates to you as well. I would recommend approval.

- B. **Motion: Approve Display Sign Lease with Avery Outdoor for Billboard Signs for 12 Existing Signs for \$4,500 per year and authorize transfer of \$4500 per year to SPACE to promote local artists;**

Enclosed in your packet information is a 3 year lease agreement with Avery Outdoor for the City's Billboard Signs. The annual lease would be \$4,500. In the past we worked with SPACE to design a few billboards promoting Spencer. The fee from Avery for producing the design as well as putting it on the billboard was \$5,000. Staff has determined that the revenue derived from this lease be used to promote local artists. **I would**

**recommend that we approve the lease with Avery as well as forward the \$4,500 to SPACE to promote local artists.**

**C. Motion: Approve Iowa DOT Federal-Aid Agreement for a Transportation Alternatives Program (TAP) Project for the 18<sup>th</sup> Street Trail Project (80% of eligible costs or \$136,000);**

Enclosed in your packet information is an Agreement with IDOT for a Federal Aid program entitled (TAP). The agreement calls for an 80% match or up to \$136,000 for the 18<sup>th</sup> Street Trail Project. This project is scheduled to start sometime in early 2016. **I would recommend approval.**

**D. 4<sup>th</sup> Avenue West Storm Sewer Separation Project:**

**1. Roll Call: Resolution to Request the Assistance of the Staff of the Northwest Iowa Planning & Development Commission (4<sup>th</sup> Avenue West Storm Water Sewer Separation Project);**

Enclosed in your packet information is a Resolution requesting assistance from Northwest Iowa Planning & Development to complete an Environmental Assessment for the 4<sup>th</sup> Ave. West Storm Water Sewer Separation Project. The cost for the services is \$3,500. The environmental assessment is required as part of our application for CDBG funds. **I would recommend approval.**

**2. Motion: Approve Clean Water State Revolving Fund Intended Use Plan (IUP) Application;**

Enclosed in your council information is an application to the SRF for the Intended Use Plan for the above referenced project. This item had previously been submitted and approved as combined project with the wastewater treatment plant improvements. The DNR has requested that we submit this as a standalone project rather than combined. This is more of a house keeping item. **I would recommend approval.**

**5. Department Head Reports:**

- A. City Attorney
- B. Parks & Recreation
- C. Golf Course
- D. Planning Department
- E. Library
- F. Fire
- G. Police
- H. Public Works

**6. Engineer's Report:**

**7. City Manager's Report:**

**8. Mayor's Report:** Administer Oaths of Office: Council Member Orrison  
Council Member Swanson  
Council Member Prentice  
Mayor Reynold Peterson

**9. Council/Comm. Reports:** Finance & Personnel December 14, 2015, 5:45 P.M.  
(to begin FY 16/17 Budget Process)

**10. City Clerk's Report:**

- Bill and Claims
- Funds Transfers

**11. Other Business/Opportunity to Address the Council**

**12. Adjourn**