

**SPENCER CITY COUNCIL MEETING**  
**COUNCIL CHAMBERS, CITY HALL**  
**October 20, 2014**  
**Regular Council Meeting**  
**6:30 o'clock P.M.**

**1. Consent Agenda:**

A. Minutes of October 6, 2014;

B. Licenses

C. Approve Renaissance Initiative Committee Grant Recommendations:

Spencer Community Theatre (Stage, Mics & Technology)	\$3,330.00
Sunshine Services (New Flooring)	\$1,000.00
Spencer Family YMCA (Classroom Furnishings)	\$1,000.00
Spencer RC Park (Outdoor RC Track Improvements)	\$2,000.00
Spencer Library Trust (Disc Storage Enhancements)	\$2,000.00
Parker Historical Society (Clay Co. Baseball Exhibit)	\$3,500.00
 Total	 \$12,830.00

D. Roll Call: Adopt Assessment Schedule for Nuisance Abatement and Confirming and Levying the Assessments (Mowing & Trimming);

E. Set Public Hearing for November 3, 2014, at 6:30 P.M. on Proposed Zoning Ordinance Text Amendment to the City of Spencer Zoning Code to Adopt an Ordinance Amending Title 9, Chapter 12, Section 4D to Provide for Optional Public Hearings on Text Amendments to the Spencer City Zoning Code (as recommended by the Planning & Zoning Commission);

F. Set Public Hearing for November 3, 2014, at 6:30 P.M. on Proposed Zoning Ordinance Text Amendment to the City of Spencer Zoning Code to Amend Provisions of Title 9, Chapter 16, Sections 5, 6, 8 and 12 of the Spencer Flood Plain Management Ordinance to Adopt Changes Required by the Iowa Department of Natural Resources (as recommended by the Planning & Zoning Commission);

**2. Old Business:**

A. **Roll Call: Ordinance Providing for the Division of Taxes Levied on Taxable Property in the 2014 Addition to the Spencer Consolidated Urban Renewal Areas, Pursuant to Section 403.19 of the Code of Iowa, Final Filing;**

Enclosed in your packet information is an ordinance that orders the County Treasurer to divide the taxes and capture the required increment. The area being added to the Consolidated Urban Renewal Area is the approximate 15 acres of land where the Holiday Inn Express is currently being constructed. Since this is a new parcel being added to the district, this is a statutory requirement in the creation of a new district. **I would recommend approval.**

**B. An Ordinance Amending Title 4, Chapter 1, Section 11 of the Spencer City Code Concerning Installment payments of Nuisance Abatement Costs, 2nd Filing;**

Enclosed in your packet information is an amended ordinance pertaining to the installment payments for Nuisance Abatement Costs. The ordinance, for the most part, amends our ordinance to be consistent with Section 384.60 of the Code of Iowa as it relates to the amount of time individuals have to make yearly installments towards their nuisance abatement costs. The new ordinance sets out the following schedule

\$500.00 or less	1 Installment
Between \$500.00 and \$1000.00	Up to 5 years of annual installments
Between \$1000.00 to \$2,000.00	Up to 7 years of annual installments
Over \$2,000.00	Up to 10 years of annual installments.

**I would recommend approval.**

**3. New Business:**

**A. Motion: Approval of Home Base Iowa Business Agreement;**

The City of Spencer has a long standing tradition of supporting veterans who have given so much to protect our freedoms. The Home Base Program is a program that allows Counties across the State of Iowa, who so choose, to put in place incentives to help bring veterans who have developed those highly needed skills that some employers are so badly in need of, to their respective Counties.

The Clay County Board of Supervisors have taken the first step in helping make this initiative come to fruition by passing a Resolution of support to designate Clay County as a Home Base Community.

For the County to obtain this prestigious designation several things must first get completed. They are as follows:

**1. Ten percent of the businesses in the designated area become Home Base Iowa Businesses.**

A committee has been put together to get the appropriate number of businesses in Clay County to sign up to be part of this initiative. Several businesses have already signed up.

For businesses to meet the standards of this program by meeting one or more of the following:

**A. Pledge to hire a specific number of veterans by December 31, 2014.**

It is understood that this is a pledge not a guarantee.

**B. The Business commits to posting their jobs on the Home Base website.**

**C. The business becomes a member of Skilled Iowa.**

**2. The community develops its own welcome/incentive package for veterans.**

A committee will be put together to help develop the incentive package.

**3. The community prominently displays the Home Base Iowa Community designation.**

A representative from the area will need to provide a signed letter, submitted electronically, describing the planned display.

**4. The community obtains a resolution of support from the appropriate local governing body.**

Clay County Board of Supervisor has already accomplished this task

As stated above, there is already a group of volunteers going around the community asking businesses to consider becoming a Home Base Iowa Business. Also enclosed with your packet information is a flyer that announces that a meeting has been set for November 20, 2014 at the municipal golf course that allows anyone interested in learning more about how they can become part of this initiative. There is no cost and a light snack will be served.

Enclosed in your packet information is the form needed for the City to formally become part of this initiative. **I would recommend approval.**

**B. Roll Call: Resolution Providing for Notice of Hearing for November 3, 2014, on Proposed Amendment to Revitalization Plan for Spencer Residential Urban Revitalization Area;**

Enclosed in your packet information is a Resolution setting a public hearing for November 3, 2014, for the proposed amendment to the Revitalization Plan for the Spencer Urban Revitalization Area. You might recall that this item was previously approved by the City Council. However, it was recently discovered that the portion that set out a 10 year 100% tax abatement for apartments was inadvertently left out of the legal proceedings. **I would recommend approval of setting the public hearing for the November 3, 2014, council meeting.**

**C. Motion: Approve Purchase of Case Skid Loader for the Street Division from Spencer Red Power for \$39,725.00 from the CIP;**

Enclosed in your packet information is a memo from Public Works recommending the purchase of the Case Skid Loader from Red Power from Spencer Iowa for a price of \$39,725.00. The purchase will be paid out of the Street Reserve Fund. **I would recommend approval.**

**D. Roll Call: Resolution Confirming and Accepting Public Sanitary Sewer Main in Gateway North Addition to the City of Spencer;**

Enclosed in your packet information is a Resolution confirming and accepting the public sewer main in Gateway North. This sanitary sewer was put in the 1997-1998 fiscal year. The City's records, however, do not reflect ever formally accepting this section of sanitary sewer main. Staff is now requesting that the City accept the above referenced sanitary sewer main. **I would recommend approval.**

**E. Motion: Approve Engineering Agreement for the 2015 Street Reconstruction Projects (3<sup>rd</sup> Avenue East and 4<sup>th</sup> Avenue East.**

Enclosed in your packet information is a contract with Kruse, Cate & Nelson for engineering services for the 2015 East 3<sup>rd</sup>/4<sup>th</sup> PCC Paving Project for a price of \$82,500. **I would recommend approval.**

**F. Resolution accepting work in the 2014 City Hall Roof Project**

Enclosed in your packet information is a Resolution accepting the 2014 City Hall Roof Project. **I would recommend approval.**

**G. Resolution Approving Transfer of Surplus Funds from the Spencer Municipal Electric Utility to the Utility's Revolving Loan Fund Account.**

Enclosed in your packet information is a Resolution that authorizes SMU to transfer surplus Funds to the City's Utility Revolving Fund in the amount of \$60,000. This transfer is tied to loan for the Communication Center. The remainder of the funding for the Communication Center will come when the REDLG process gets completed. **Recommend approval.**

**4. City Manager's Report:**

**5. Mayor's Report:**

**6. Council/Comm. Reports : Schedule Committee of the Whole Meeting**

**7. City Clerk's Report:**

- Bills and Claims
- Funds Transfer

**8. Financial Status Report – Brian Weuve, Finance Director**

**9. Other Business/Opportunity to Address the Council**

**10. Adjourn**