

Progress & Development Committee
October 6, 2014
5:45 o'clock P.M.
Conference Room, City Hall

1. Discuss Energy Code;

At the last council meeting, the Council directed Staff to put this item on the agenda to discuss the City of Spencer's responsibility to enforce this item. A copy of the City Attorneys memo addressing this item is enclosed with your packet information.

SPENCER CITY COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL
October 6, 2014
Regular Council Meeting
6:30 o'clock P.M.

1. Update on Clay County Convention & Visitors Bureau from Jill Toft;

2. Consent Agenda:

A. Minutes of September 15 and September 17, 2014;

B. Approve Class C Liquor License with Sunday Sales for Sneakers Sports Lounge and Class B Native Wine Permit with Sunday Sales for the Hen House, Ltd. and Class C Liquor License with Sunday Sales for JJ's Cutting Board, LLC at 311 11th St. SW; all subject to final approval by the Iowa Alcoholic Beverages Division;

C. Approve purchase of ¾ Ton Truck, equipped with a snow plow and gate, for the Cemetery Division from Don Pierson Ford for \$32,888 (from Capital Improvement Plan);

D. Roll Call: Resolution Authorizing and Directing the Temporary Closing of Portions of City Street (1st Avenue West, between West 9th Street and West 10th Street) in the City of Spencer on Friday, October 31, 2014, from 4:00 P.M. until 7:30 P.M. as requested by Hope Church;

3. Old Business:

A. **Roll Call: Ordinance Amending the Zoning Classification of two tracts of land in the West Half of the NE Quarter of Section 24-96N-37W from C-2 Highway Commercial and A Residential Zoning Districts to B Multiple Residential Zoning District, final filing;**

As the City continues to work with Community Housing Initiative (CHI) to bring a new multi-family workforce housing unit to town, one of the requirements for the CHI application to the State is that the property they are looking at for the housing unit is properly zoned. The zoning needs to be in place prior to the application being submitted in December. If the CHI project is not approved, the land was still targeted for multi-family units. The property where the project is located is the city owned land east of Menards. **I recommend approval.**

B. Roll Call: Ordinance Providing for the Division of Taxes Levied on Taxable Property in the 2014 Addition to the Spencer Consolidated Urban Renewal Areas, Pursuant to Section 403.19 of the Code of Iowa, 2nd Filing;

Enclosed in your packet information is an ordinance that orders the County Treasurer to divide the taxes and capture the required increment. The area being added to the Consolidated Urban Renewal Area is the approximate 15 acers of land where the Holiday Inn Express is currently being constructed. Since this a new parcel being added to the district, this is a statutory requirement in the creation of a new district. **I would recommend approval.**

4. New Business:

A. An Ordinance Amending Title 4, Chapter 1, Section 11 of the Spencer City Code Concerning Installment payments of Nuisance Abatement Costs, 1st Filing;

Enclosed in your packet information is an amended ordinance pertaining to the installment payments for Nuisance Abatement Costs. The ordinance for the most part amends our ordinance to be consistent with Section 384.60 of the Code of Iowa as it relates to the amount of time individuals have to make yearly installments towards their nuisance abatement costs. The new ordinance sets out the following schedule

\$500.00 or less	1 Installment
Between \$500.00 and \$1000.00	Up to 5 years of annual installments
Between \$1000.00 to \$2,000.00	Up to 7 years of annual installments
Over \$2,000.00	Up to 10 years of annual installments.

I would recommend approval.

B. Roll Call: Resolution Accepting Work on 2014 Downtown Parking Lots Improvements;

Enclosed in your packet information is a Resolution accepting the 2014 Downtown Parking Lots Improvement Project. The Project as you may recall included the parking lot for the Library as well as the parking lot near the Freeman Building. The Engineer has certified the work has been substantially completed. I would recommend approval.

C. Motion: Approve Preliminary Plat for Spencer Hospital, First Addition, as recommended by the Planning & Zoning Commission;

D. Roll Call: Resolution Approving the Final Plat of Spencer Hospital First Addition, as a Subdivision of the City of Spencer (including Commercial Subdivision Development Agreement);

The Spencer Municipal Hospital is in the process of purchasing a section of land where the Eye-Clinic Surgery Center is currently located (1721 W 18th Street). Because this area of land is part of a larger parcel it required a new plat to be created. P&Z met on this item and voted to recommend approval for both the preliminary and final plat. **I would recommend approval.**

E. Motion: Approve Quote for \$12,653.00 from Denison Drywall Contracting, Inc. for soffits on Police Department Building (front building);

Enclosed in your packet information is a quote from Denison Drywall Contracting, Inc. for the soffits on the Police Department. The quote for the project is \$12,653.00. **I would recommend approval.**

5. Department Reports – Goal Reports

- A. Finance Director/City Clerk
- B. Public Works
- C. City Attorney
- D. Planning Department/Fire Department
- E. Library/Police
- F. Golf/Park & Rec. Dept.

6. Engineer’s Report

- 7. City Manager’s Report:** Economic Development Report from Bonnie Dalager, Iowa State University Extension & Outreach;

8. Mayor’s Report:

- 9. Council/Comm. Reports: Committee of the Whole 10-20-2014**

10. City Clerk’s Report

- Bills and Claims
- Funds Transfers

11. Other Business/Opportunity to Address the Council

12. Adjourn